

UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ESTELLINE SCHOOL BOARD HELD
WEDNESDAY, JULY 15, 2020 AT THE ESTELLINE SCHOOL.

The Estelline school board met on July 15, 2020 at 5:30 P.M. with the following members present:
Tianna Beare, Todd Bjorklund, Lynda Pierce, Chad Saathoff and Chris Verhoek.

Others present: Eric Bass, Amy Miller, Jeremy Bachman, Mark Francisco, and various staff members.

Chairman Beare called the public budget portion of the meeting to order at 5:30 P.M.

President Beare led the Pledge of Allegiance.

The board reviewed and discussed a copy of the detailed preliminary budget.

07/01/20: Motion by T. Bjorklund, second by C. Saathoff to approve the agenda as presented. All voted aye; motion carried.

There were no conflict of interest disclosures.

07/02/20: Motion by C. Verhoek, second by C. Saathoff to approve the June 8, June 22 and June 30, 2020 minutes and pay all final June 2020 bills as presented. All voted aye; motion carried.

The 2020 school board election poll books were unsealed and reviewed. Chris Verhoek was elected for a two-year term and Mark Francisco had no opposition for a three-year term beginning July 1, 2020.

07/03/20: Motion by T. Bjorklund, second by L. Pierce to approve the Canvass of the Poll book of the School Board Election held on June 23, 2020. The results are as follows: Chris Verhoek with a total of 174 votes and Michaelle Gilbertson with a total of 53 votes. There was 1 unmarked ballot. There were 228 patrons that voted out of 1044 registered voters resulting in a 22% turnout. All voted aye; motion carried.

07/04/20: Motion by C. Verhoek, second by T. Bjorklund to declare a list of surplus items of no value. The list will be published on the school website. If anyone is interested in any of these items, please contact Dr. Bass. He can be reached at 605-873-2201. Deadline for items to be picked up is July 30th, 2020 by 3 P.M.

07/05/20: Motion by L. Pierce, second by T. Bjorklund to enter into Executive Session for the purpose of Negotiations SDCL (1-25-2.4) at 5:55 P.M. All voted aye; motion carried.

Mr. Bass and Mrs. Miller were excused for this portion of the meeting. Mr. Pitts was present via teleconference.

President Beare declared the board out of executive session at 6:36 P.M.

07/06/20: Motion by L. Pierce, second by T. Bjorklund to approve Administrative negotiations. All voted aye; motion carried.

The Estelline School Board of Education presented a plaque to Tianna Beare and would like to recognize her for the 9 years of dedicated service to the patrons, teachers, staff members, administrators and students of the Estelline School District.

07/07/20: Motion by C. Saathoff, second by C. Verhoek to adjourn for fiscal year 2019-2020 at 6:38 P.M. All voted aye; motion carried.

The first meeting of the Estelline School board for fiscal year 2020-2021 was called to order by Business Manager Miller.

At this time, the Oath of Office was read and signed by new Board members Chris Verhoek and Mark Francisco along with their Certificate of Election.

Nominations were taken for Chairman. C. Saathoff nominated T. Bjorklund. No other nominations were made. Vote 5-0 for Todd Bjorklund as Chairman.

At this time, Chairman Bjorklund asked for nominations for Vice President. C. Verhoek nominated L. Pierce. No other nominations were made. Vote 5-0 for L. Pierce as Vice President.

Conflict of Interest disclaimer per HB1214: Business Manager A. Miller shared that her spouse, Ryan Miller dba Miller Farm Service, provides services on the school buses. Superintendent E. Bass shared that his spouse is employed at the Estelline School District.

07/08/20: Motion by C. Saathoff, second by C. Verhoek to approve the July bills, and June financials as presented. All voted aye; motion carried.

There was no public input.

07/09/20: Motion by L. Pierce, second by M. Francisco to purchase the garage and lot from the Economic Development in the amount of \$20,000. The Economic Development will be responsible for cleaning up the lot. All voted aye; motion carried.

07/10/20: Motion by L. Pierce, second by C. Saathoff to approve the appointment of the following items: All voted aye; motion carried.

- Federal Programs Coordinator – Eric Bass/Justin Pitts
- Asbestos Coordinator – Eric Bass
- Special Education Representative – Eric Bass
- Truant Officers – Eric Bass/Justin Pitts
- Transportation Supervisor – Eric Bass
- School Lunch Representative – Amy Miller
- 504 Coordinator – Eric Bass
- Custodian of all accounts in activities and food service accounts – Amy Miller with Eric Bass to sign checks in her absence.

07/11/20: Motion by C. Verhoek, second by L. Pierce to establish the Trust & Agency imprest amount at \$5,000.00. All voted aye; motion carried.

07/12/20: Motion by C. Saathoff, second by L. Pierce to advertise for quotes on dairy products (1% and skim), baked goods, snow removal, gas and diesel to be opened at August board meeting. All vote aye; motion carried.

07/13/20: Motion by C. Verhoek, second by C. Saathoff to approve the following items: All voted aye; motion carried.

- School board meeting dates will be the 2nd Monday of every month at 5:30 P.M. unless otherwise stated.
- Board Pay will be \$75.00 per meeting.

07/14/20: Motion by C. Saathoff, second by L. Pierce to authorize Superintendent Bass to close school due to inclement weather, emergency, or pandemic response. All voted aye; motion carried.

07/15/20: Motion by C. Verhoek, second by C. Saathoff to approve the following committee appointments: All voted aye; motion carried.

- Transportation: C Saathoff, T Bjorklund
- Building/Grounds: T Bjorklund, C Saathoff
- Negotiations: L Pierce, C Verhoek
- Budget and Finance: C Saathoff, M Francisco
- Curriculum and Technology: T Bjorklund, L Pierce
- Policy: C Verhoek, L Pierce
- Professional Development: C Verhoek, M Francisco
- NESC Board Representative: T Bjorklund, L Pierce
- Alumni Liaison: C Verhoek
- Economic Development Representative: L Pierce

The approval of MS/HS/Elementary Student Handbooks will be tabled until August meeting.

07/16/20: Motion by C. Verhoek, second by C. Saathoff to approve the Athletic Handbook. All voted aye; motion carried.

07/17/20: Motion by C. Verhoek, second by M. Francisco to approve the meal prices with no increase. Prices will be: student breakfast \$1.60, adult breakfast \$2.20, student lunch K-5 \$2.80, student lunch 6-12 \$3.05, adult meal \$3.75. Ala carte milk \$0.40. All voted aye; motion carried.

07/18/20: Motion by C. Saathoff, second by L. Pierce to approve the Board Policy Handbook for 2020-2021. All voted aye; motion carried.

07/19/20: Motion by L. Pierce, second by C. Saathoff to approve contract and appoint Tyler Coverdale of KSB School Law as school attorney. All voted aye; motion carried.

07/20/20: Motion by C. Verhoek, second by M. Francisco to designate the Esteline Journal as the official school newspaper. All voted aye; motion carried.

07/21/20: Motion by C. Verhoek, second by C. Saathoff to designate Reliabank as the official depository. All voted aye; motion carried.

07/22/20: Motion by L. Pierce, second by C. Saathoff to approve the Special Education Comprehensive Plan. All voted aye; motion carried.

07/23/20: Motion by L. Pierce, second by C. Saathoff to approve the recommendation from Mr. Bass for the position of East River At Large Representative to the SDHSAA Executive Board. All voted aye; motion carried.

07/24/20: Motion by L. Pierce, second by C. Verhoek to approve Tessier's Inc. maintenance contract for heating and cooling systems in the amount of \$3,130.00. All voted aye; motion carried.

07/25/20: Motion by M. Francisco, second by C. Saathoff to approve the Arena key fob project. All voted aye; motion carried.

07/26/20: Motion by L. Pierce, second by C. Verhoek to approve the contract with SD Department of Health Division of Health and Medical Services. All voted aye; motion carried.

07/27/20: Motion by L. Pierce, second by C. Verhoek to advertise for part-time aide for Pre-School classroom. All voted aye; motion carried.

07/28/20: Motion by C. Verhoek, second by L. Pierce to advertise for part-time Food Service employee. All voted aye; motion carried.

07/29/20: Motion by M. Francisco, second by C. Saathoff to approve the 2020-2021 school calendar with a start date of August 18, 2020. All voted aye; motion carried.

L. Pierce reported on behalf of the Economic Development.

Administrative comments:

- Mr. Bachman reported that Fall sports will move ahead as planned
- The fall sports meeting will be held August 4th at 6:30 P.M.
- HS Football practice starts August 6, 2020 and JH Football practice starts August 10, 2020.
- Volleyball and Cross Country practice starts August 13, 2020.
- Mr. Bass gave his report to the board.

07/30/20: Motion by C. Saathoff, second by C. Verhoek to adjourn at 8:38 P.M. All voted aye; motion carried.

The next regular school board meeting will be August 10, 2020 at 5:30 P.M.

_____ Board Chairman _____ Business Manager