

UNAPPROVED MINUTES OF THE REGULAR MEETING OF THE ESTELLINE SCHOOL BOARD HELD MONDAY, FEBRUARY 8, 2021 AT THE ESTELLINE SCHOOL.

The Estelline school board met on February 8, 2021 at 5:30 P.M. with the following members present: Todd Bjorklund, Lynda Pierce, Chad Saathoff, Mark Francisco and Chris Verhoek.

Others present: Eric Bass, Justin Pitts, Amy Miller, Jeremy Bachman, Jenna Aderhold and Erika Hauck.

Chairman Bjorklund called the meeting to order at 5:31 P.M.

President Bjorklund led the Pledge of Allegiance.

**02/97/21:** Motion by C. Saathoff, second by M. Francisco to approve the agenda as presented. All voted aye; motion carried.

There were no conflicts of interest disclosures.

Mr. Bass gave recognition and presented a certificate to the Estelline School Board for School Board Recognition week which is February 15-19, 2021.

Congratulations to the Redhawk Gymnastics team on qualifying for the State Meet.

Congratulations to Kelsey Scotting and Freyja Risty for advancing to the state level in the Spelling Bee which will be held on March 6, 2021.

**02/98/21:** Motion by L. Pierce, second by C. Verhoek to approve the consent agenda items to include: approval of January 11, 2021 minutes, February bills, and January financials. All voted aye; motion carried.

**02/99/21:** Motion by M. Francisco, second by C. Saathoff to approve the 2021-2022 School Calendar as proposed. All voted aye; motion carried.

Mrs. Miller handed out the final FY20 Audit report from Quam, Berglin & Post, P.C. Approval will be tabled until next meeting so board members can review.

**02/100/21:** Motion by C. Verhoek, second by L. Pierce to approve the agreement with South Dakota State University for student teachers. All voted aye; motion carried.

**02/101/21:** Motion by C. Saathoff, second by M. Francisco to accept the resignation of Kristy Hollenbeck at the end of the 2020-2021 school year. All voted aye; motion carried.

The Board and Administration would like to express thanks to Mrs. Hollenbeck for her years of service to the Estelline School District.

**02/102/21:** Motion by C. Saathoff, second by C. Verhoek to approve the purchase of a used bus from Midwest Transit in the amount of \$47,000.00. All voted aye; motion carried.

**02/103/21:** Motion by L. Pierce, second by M. Francisco to declare surplus of listed technology equipment at the assigned values. The surplus list will be posted on the school website. Please contact Mr. Bass or Mrs. Belden if interested in any of the items. All voted aye; motion carried.

Discussion was held on the Estelline/Hendricks Coop Agreement.

Mr. Bass discussed the Preliminary Capital Outlay spending plan.

Mr. Bachman gave his report to the board.

Mr. Pitts gave his report to the board.

Mrs. Miller gave her report to the board.

Mr. Bass gave his report to the board.

T. Bjorklund gave his NESC report to the board.

**02/104/21:** Motion by L. Pierce, second by C. Verhoek to enter into Executive Session for the purpose of Personnel per SDCL (1-25-2.1) at 7:35 P.M. All voted aye; motion carried.

Mr. Pitts and Mrs. Miller were excused for the remainder of the meeting.

President Bjorklund declared the board out of executive session at 8:51 P.M.

**02/105/21:** Motion by L. Pierce, second by C. Saathoff to extend Mr. Bass's contract to 2022-2023 with salary to be determined at the end of 2021-2022. All voted aye; motion carried.

**02/106/21:** Motion by C. Saathoff, second by L. Pierce to adjourn at 8:53 P.M. All voted aye; motion carried.

The next regular school board meeting will be Monday, March 8, 2021 at 5:30 P.M.

\_\_\_\_\_ Board Chairman \_\_\_\_\_ Business Manager

## February 2021 Expenditures

Amazon.Com Corporate Credit	Supplies	465.60
Associated School Boards of SD	Registration Fees	25.00
City of Estelline Ambulance	Supplies	27.29
City of Estelline	Utilities	4,619.49
Connecting Point	Repairs	325.29
CORE Educational Cooperative	Distance Learning	1,755.00
Country Corner	Supplies	46.30
Diane's Engraving & Signs	Supplies	10.82
EMC Insurance Company	Commercial Insurance	3,663.50
Estelline Community Oil Co.	Fuel, Supplies, Repair	2,121.20
Estelline Lunch	Elementary Milk Break	560.55
First Bank & Trust	Minor Equip, Postage, Supplies	4,134.42
Gilligan, Robert	Mileage	16.80
Hamlin County Publishing Inc.	Publications	112.40
Hauck, Erika	Supplies	113.58
Hendricks Independent School District #402	Supplies	45.00
Hillyard/Sioux Falls	Custodial Supplies	814.63
Imprest Account	Officials, Region Share	1,269.85
Interstate All Battery Center #9129	Repairs	85.00
ITC	Telephone Service	350.69
J.W. Pepper & Son, Inc.	Supplies	25.97
Lowe's	Supplies	34.37
Matheson Tri-Gas Inc.	Shop Supplies	186.93
Menards - Watertown	Supplies	119.21
Miller Farm Service	Bus Repairs	638.81
Miller School District #29-4	Minor Equip	700.00
Neighborhood Appliance Repair	Repairs	107.15
Nitteberg Construction Co	Snow Removal	888.68
Northeast Educational Services Cooperative	NESC Assessments	313.16
NorthWestern Energy	Natural Gas	3,858.74
Quam and Berglin, P.C.	Audit Services	9,400.00
Rieger, Jim	Mileage	69.72
RIHM Leasing Inc.	Bus Repairs	47.04
RSchoolToday	Licensing Fee	75.00
SFM	Workers Compensation	1,093.00
Teacher Synergy, LLC	Instr. Workbooks	96.60
Toshiba Financial Services	Copier Lease	176.59
Walmart Community	Communication - Distance Learning	100.00
Ward's Shopping Center	Supplies	16.07
Watt, Christine	Mileage	141.12
	<b>General Fund</b>	<b>38,650.57</b>
Christianson Pblg, Htg. & A.C. Inc.	Building Improvements	12,223.45
Hauff Mid-America Sports, Inc.	Minor Equipment	673.55
Toshiba Financial Services	Copier Lease	719.10
	<b>Capital Outlay</b>	<b>13,616.10</b>
Bruinsma, Don	Fuel	30.06
Children's Care Hospital	Tuition/Therapies	10,675.75
Estelline Community Oil Co.	Fuel	877.79
Miller School District #29-4	Minor Equip	350.00
Northeast Educational Services Cooperative	NESC Assessments	5,575.37
SD Department of Human Services	Non-Fed Match	4,692.70
SFM	Workers Compensation	39.24
	<b>Special Education</b>	<b>22,240.91</b>

Bimbo Bakeries USA	Groceries	68.20
Cash-Wa Distributing CO of Fargo, LLC	Groceries	3,390.98
East Side Jersey Dairy, Inc.	Groceries	1,066.46
Graham, Tanya	Lunch Account Payout	68.30
SFM	Workers Compensation	175.76
Star Laundry	Laundry Services	151.46
US Foods - Sioux Falls	Groceries	2,617.01
	<b>Food Service</b>	<b>7,538.17</b>

**Additional Payroll Information  
February, 2021**

Extra Bus Trips	Bjorklund, Todd	\$ 288.75
	Gilligan, Robert	\$ 907.50
		<b>\$ 1,196.25</b>
Kitchen Substitutes	Ludwig, Darlene	\$ 390.00
		<b>\$ 390.00</b>
Route Bus Substitute	Bjorklund, Todd	\$ 80.00
		<b>\$ 80.00</b>
Substitutes	Gorder, Andrea	\$ 297.50
	Harringa, Krista	\$ 380.00
	Hausman, Maxxwill	\$ 127.50
	Miller, Robin	\$ 285.00
	Runia, Geraldine	\$ 736.25
	Sanches, William	\$ 522.50
	Schaefer, Emily	\$ 45.00
	Schwartz, Tricia	\$ 241.73
		<b>\$ 2,635.48</b>
Custodial Substitute	Clarke, Carla	\$ 13.00
		<b>\$ 13.00</b>
Overtime	Clarke, Tom	\$ 207.54
		<b>\$ 207.54</b>
Summer Help Bld/Cust	McAninch, Joseph	\$ 57.50
		<b>\$ 57.50</b>

**Gross Payroll/Benefits/Retirement/Taxes**

Salaries	General Fund	\$ 90,756.64
Benefits/Retirement/Taxes		\$ 66,078.60
Salaries	Special Education Fund	\$ 14,332.75
Benefits/Retirement/Taxes		\$ 10,900.47
Salaries	Food Service Fund	\$ 3,474.68
Benefits/Retirement/Taxes		\$ 2,719.15

**Grand Total Payroll \$ 188,262.29**

**Estelline School Dist. 28-2 Financial Statement for the Month of January, 2021**

	<u>General Fund</u>	<u>Cap.Out.Fund</u>	<u>Spec.Ed. Fund</u>	<u>Food Ser. Fund</u>	<u>Enterprise Fund</u>	<u>Trust &amp; Ag.</u>
Balance Forward	\$984,729.45	\$603,130.39	\$56,591.66	-\$6,775.41	-\$1,111.52	\$54,491.06
County	\$16,492.81	\$2,190.55	\$4,962.38			
Local	\$2,825.01	\$0.00	\$0.00	\$1,209.27	\$0.00	
State	\$67,606.00	\$0.00	\$0.00	\$0.00		
Federal	\$0.00	\$21,263.00	\$0.00	\$12,510.34		
Transfer In				\$0.00	\$0.00	
Trust & Ag.						
<b>Total Revenue</b>	<b>\$86,923.82</b>	<b>\$23,453.55</b>	<b>\$4,962.38</b>	<b>\$13,719.61</b>	<b>\$0.00</b>	<b>\$10,397.56</b>
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Non-Revenue recd						
Total Rev. + Bal	\$1,071,653.27	\$626,583.94	\$61,554.04	\$6,944.20	-\$1,111.52	\$64,888.62
Expenses	\$180,755.22	\$6,659.19	\$47,224.41	\$11,514.53	\$0.00	\$7,056.63
Journal Entries	\$8,120.53	-\$7,508.81	\$19.06	\$680.00	\$0.00	\$0.00
<b>Balance 01/31/2021</b>	<b>\$899,018.58</b>	<b>\$612,415.94</b>	<b>\$14,348.69</b>	<b>-\$3,890.33</b>	<b>-\$1,111.52</b>	<b>\$57,831.99</b>